

COVID-19 Operations Written Report for California Virtual Academy at San Mateo

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
California Virtual Academy at San Mateo	Sharon Flemmer Principal	sflemmer@caliva.org 805-581-0202	June 5, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Adjustments were made to live sessions, assignments, and meeting requirements to allow for flexibility for students and families impacted by COVID-19. The number of required live sessions were reduced or streamlined, extensions were provided on all assignments, and all in-person meetings, assessments, services, and outings were cancelled. The delivery of some services and assessments were conducted virtually when deemed appropriate. Grades prior to closure served as the baseline and all graded assignments after the closure can only improve a student's grade.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Being an independent study non-site based school, all English learners, foster youth, and low-income supports before COVID were provided virtually. COVID brought new challenges for this population of students. To address this, a newsletter for parents of English Learners was created. The newsletter provides families resources for issues they may have arisen due to COVID. For example, getting internet access, medical care, mental health, and financial assistance. This information was also added to our English Language Learner website. All information is provided in English and Spanish.

An online resource library for families was created to share information and local resources available to assist families; including food, internet, housing, healthcare, and learning resources. This resource library has been shared with families through Parent Square as well as emailed directly to foster families, MKV families, and families in need on request. Throughout the school shutdown, school staff have held daily "fun sessions" to encourage students to engage with school, to provide social-emotional supports, and to give students an opportunity to ask for assistance. Additional parent sessions were added to provide support and provide an opportunity to communicate available resources to families.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Teachers continued to provide daily targeted, standards-based live instruction for students in Math and ELA (all content areas in High School). Teachers continued to assign work and provide meaningful feedback on assignments. Connection calls to students were increased to check on their well-being, answer questions, offer support, and provide resources. Students and parents continued to have full access to all online and offline curriculum and course materials with increased flexibility and personalized support. Virtual special education services and supports continued as required

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

N/A - Non-site based independent study charter school

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

N/A - Non-site based independent study charter school